



12<sup>th</sup> June 2018

Dear Parents/Carers

## **YEAR 7 PARENTS' EVENING**

I would like to invite you to a Year 7 Parents' Evening on **Thursday 21<sup>st</sup> June 2018 from 4.15pm to 6.40pm.**

This evening will give you the opportunity to speak to Subject Teachers regarding your child's progress. This is a crucial evening in order to discuss how your child is progressing in their subjects, I hope that you will be able to attend.

For your son/daughter to be successful in school and reach their full potential it is important that both home and school work together in partnership. In order to enable you to ensure that you are able to have this opportunity, please could **you contact me if you are unable to attend.** There is no doubt that parental support is a key factor in students doing as well as possible at school and so I urge you to attend this evening. Knowing that you are interested in how well they are doing does give a real boost to the students.

There is a format for Parents Evenings. Teachers are roomed in subject groups in 3 main areas; the Dining Room, the Drama Studio, the English/Maths block. The purpose of this is to improve the Parent Evening process for you.

You would find it helpful to order your appointments leaving 5 minute gaps between appointments to allow time for movement around these areas.

We would recommend that you prioritise your appointments on the basis of subjects studied rather than seeing your child's form tutor. Please be aware appointments are on a 'first-come, first-served' basis, and are limited to 30 slots in total per teacher. As a result, not all parents can be seen by teachers with more than one Year 7 class (as with all Parents' Evenings). If you are unable to meet with a teacher and wish to obtain feedback, please send an email to [redheadh@jfcs.org.uk](mailto:redheadh@jfcs.org.uk) and the appropriate teacher or tutor will respond either by email or telephone.

On the evening, please adhere to the 5 minute limit per appointment. We would also ask parents to avoid putting the system under pressure by instigating meetings without appointments. If you wish to discuss any general Year 7 matters and/or concerns you have about your child, please contact Miss Linacre to arrange an appointment time for the evening. Your son/daughter is invited to accompany you on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve their full potential. **Please ensure you sign the in/out on the sheets in the Drama/ Music foyer on arrival and departure.** We look forward to seeing you.

Yours sincerely

H Redhead

Head of School



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