

7th November 2018

Dear Parents/Carers

YEAR 11 PARENTS' EVENING

I would like to invite you to a Year 11 Parents' Evening on Tuesday 20th November from 4.15pm to 6.40pm.

This evening will give you the opportunity to speak to Subject Teachers and Form Tutors regarding your child's progress. As this is the last parents' evening students have before the GCSE exams start, parent's attendance is of vital importance. This is a crucial evening I hope that you will be able to attend.

For your son/daughter to be successful in school and reach their full potential it is important that both home and school work together in partnership. In order to enable you to ensure that you are able to have this opportunity, please could **you contact me if you are unable to attend**. There is no doubt that parental support is a key factor in students doing as well as possible in their summer exams and so I urge you to attend this evening. Knowing that you are interested in how well they are doing does give a real boost to the students.

As always you would find it helpful to order your appointments leaving 5 minute gaps between appointments to allow time for movement around these areas.

We would recommend that you prioritise your appointments on the basis of the Academic Monitoring received at the end of last half term. Please be aware appointments are on a 'first-come, first- served' basis, and are limited to 30 slots in total per teacher. As a result, not all parents can be seen by teachers with more than one Year 11 class (as with all Parents' Evenings). Please note that many Form Tutors also teach a Year 11 class; if you are unable to meet with a teacher or Form Tutor and wish to obtain feedback, please send an email to redheadh@jfcs.org.uk and the appropriate teacher or tutor will respond either by email or telephone.

On the evening, please adhere to the 5 minute limit per appointment. We would also ask parents to avoid putting the system under pressure by instigating meetings without appointments. If you wish to discuss any general Year 11 matters and/or concerns you have about your child, please contact me to arrange an appointment time for the evening. Your son/daughter is invited to accompany you on the evening. We feel this enables students to fully appreciate how they are progressing and what they can do to achieve

their full potential. Please ensure you sign the in/out on the sheets in the Expressive Arts foyer on arrival and departure. We look forward to seeing you.

Yours sincerely